

CD Workplan April 2016 – March 2017 Quarter 2

Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
	1.1	Reducing Litter & Fly Tipping					
		Conducting an Environmental Survey to identify streets and pathways in the BD10 & BD2 areas where fencing and hedging need to be improved and litter/ fly-tipping is a problem. Interviewing local residents to get their views on the issues that they face	May 2016	Nov 16	Amber	We have worked in partnership with the Ward Team, Ravenscliffe and Fagley to conduct an extensive survey of the area. To date we have engaged 67 residents in the street survey. We have covered Swain House, Thorpe Edge and Ravenscliffe and are waiting for returns from Fagley	Reported progress at a partnership meeting in early October. Final report summary to be produced in November and presented to local Cllrs
	2.1	Tackle Problems associated with domestic abuse					
		Continued support for the Me-Time Group that meets weekly in the Rockwell Centre. The group provide mutual support for women who are experiencing or have experienced domestic abuse.		ongoing	Green	On average 6 women attend the group and offer mutual support, help and advice on dealing with appropriate agencies.	Support for potential leaders within the group.
		One of the spin-offs from the Me-time Group is the setting up of a new weekly parents and toddlers group in led by a volunteer member with support from TECP. The Group have been able to make full use of the community garden and are organising fundraising activities to make the group sustainable.		ongoing		Five families are involved at present who are growing in confidence and taking ownership of the group..	Supporting the group to engage and recruit new members
r	2.3	Working with Young people at risk of offending					

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		Running weekly Young People's sessions each week at the Rockwell Centre. Addressing issues including drugs misuse, bullying, relationships and anti-social behaviour.		ongoing		On average 26 young people attend supported by 6 local volunteers and sessional staff.	Training for new volunteers planned qtr 2
		We have identified potential young leaders who have been involved in consulting with younger children to identify needs. They have been involved in the planning and running of outdoor activities during the summer holidays		ongoing		4 young people aged 11-13 have grown in confidence, improved their organising and life and social skill	Submitting a bid to Awards for All to develop the group

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Encourage Healthy Lifestyles							
	3.1						
		Running 'Fun with Food' events over the Summer Holidays. We will engage 30 local families in growing, preparing, cooking and eating, healthy, low-cost meals.	July 16	Sept 16	Green	Events were very successful: 30 families benefitted and 18 more children recruited to the Little Chefs, Little Bakers and Little Gardeners Groups.	Recruiting children and families to take part in Little Chefs and Family Cooking activities at Rockwell.
		Organising a Community Festival to promote health active lifestyles and fun activities. We will engage over 1000 local people to promote dance, healthy eating, music , relaxation and singing	July 16	July 16	Green	Lots of spin-offs from the event which proved to be a great success. Including recruitment of 4 new volunteers who were involved in helping to run the summer Playscheme activities. Plus 12 new children engaged in the Junior Youth Club. £ new people involved in the Soft-furnishing Group and 3 people joining the Credit Union.	Recruitment into ongoing activities and groups.

	3.2						
		Developing a swimming group for older people		ongoing	Green	So far 25 local people have been recruited to join the weekly group. One member has emerged as a key leader and is also a volunteer driver for Newlands Community Transport	Establishing the group a self-help sustainable service.

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Incomes Skills and Housing

4.1

		Continue to support the Rockwell Work Club and Family survival Project		ongoing	Amber	Helping on average six people per week to look for employment, further education, training or volunteering opportunities.	We will be establishing a counselling service based at York house in response to escalating mental health needs.
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Children and Young People

5.1

		Running a Little Chefs 6 week rolling programme to support children aged 10 -12 from dysfunctional families and equip them with basic cookery, gardening and baking skills.		ongoing	Amber	Recruiting 3 local volunteers to run each programme and engaging 18 children per session. We have expanded the programme to include Little Bakers and Little Gardeners	Currently exploring opportunities to set up junior marshal arts exercise classes in the Rockwell Centre.
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<b>Stronger Communities</b>							
	6.1						
		Developing Thorpe Edge Community Garden and Allotments. In June we had 28 volunteers from Barclays gardening for a day.		Ongoing		On average 3-4 volunteers per week engaged in maintaining the garden and community orchard as well as growing vegetables in the allotments. Improving health and wellbeing and providing an excellent outdoor facility that is being extensively used by the community for events, playschemes. Social activities, relaxation and environmental workshops.	New herb and wildlife habitat garden

**CD Workplan July 2016 – Sept 2016**

Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
<b>Cleaner Greener</b>							
	1.1	<b>Improve Visual Environment relating to litter &amp; overgrown vegetation Snicket Clearance</b>					
	Q2	Email from Gemma Harwood at Participate Projects. Has a group of approximately 30 volunteers from Provident who would like to come and do a team challenge here at the Gateway Centre	13.9.16	25.10.16	RED	Arranged an assessment site visit for Monday 3 <sup>rd</sup> October	
	Q2	Snicket Snippers. Local resident asked if anything could be done about the overgrown snickets. Organised 2 volunteers to help.		28.7.16	GREEN	Bob, Brenda and Anita cleared rubbish and cut back overgrowth on the snicket running alongside Ashcroft Hospital / Inspire Business Park. Arranged collection of rubbish with Neighbourhood Warden.	

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<b>Safer Communities</b>							
	2.1						

Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
<b>Inequalities Health &amp; Well- Being</b>							
		Reduce isolation through support and signposting people to services and community groups and organisations.					
	3.1	<b>Gateway Coffee Morning</b>					

	Q2	Organised and set up hospitality for coffee morning. Produced quizzes and conversation topics for the group. Promoted and encouraged participation in the Walking Group, Community Cinema, Singing group and other sessions at the Gateway. New people have arrived and are continuing to attend regularly.	6.7.16 13.7.16 20.7.16 27.7.16 3.8.16 10.8.16 17.8.16 24.8.16 31.8.16		Amber	11 attended 8 attended 10 attended 9 attended 11 attended 13 attended 11 attended 14 attended 8 attended	
	Q2	Fairshare Shop bringing baked goods and food from Tesco. More people arriving for the shop and staying for the coffee morning.	14.9.16 21.9.16 28.9.16		Amber	21 attended 15 attended 12 attended	
3.2	<b>Gateway Walking Group</b>						
	Q2	Organised transport from Bingley & Shipley voluntary services. Chose a site that was accessible, had facilities and was attractive for the group to walk around.		25.7.16	Green	St Ives Bingley 13 attended, including 2 children ( half term) It took us nearly an hour to get there and despite all recommendations to walk there, the terrain was not so good for our blind walker. The rest of the group enjoyed the walk around the lake. They enjoyed stopping at the cafe for a toilet, tea, scone and a chat. Will not be rushing back there. Too much travel time and not entirely suitable for the whole group.	
	Q2	Needed a walk that was accessible for all. Organise Ship & Bing transport for Yeadon Tarn		8.8.16	Green	Yeadon Tarn 10 attended. Picked up a couple from the hospital on the way. Volunteer driver very accommodating. The route is fantastic for all, but facilities are not so good. Driver offered to take us to Morrison's in Yeadon on the way back. We were able to use their facilities and finish off with a great social atmosphere and a cup of tea.	
	Q2	A volunteer was offering suggestions for suitable walks and came up with Golden Acre Park. He rang them up to discover that they had wheelchairs and mobility		22.8.16	Green	Golden Acre Park 10 walkers attended. It was very wet. It made the terrain a bit slippy and insecure. We had organised a wheel chair for Tony and despite the wet, we had a good walk. The refreshments at the end of the walk	

		scooters for hire ( free)				were very welcome. Shame about the weather, but we intend to walk in all weathers as long as it is safe.	
	Q2	Organised transport for Golden Acre Park.		19.9.16	Green	Golden Acre Park 10 Attended The weather was much kinder to us and we were able to see more of the park. A thoroughly enjoyable time.	
	3.3	Men@Eccy Meccy – supporting vulnerable older men					
	Q2	Supervision of Development Worker		11.7.16	Green	Consider a community Chest bid for a trip for the men. RCDP to submit application. Look at long term funding and consider another application to Henry Smith.	
	Q2	Supervision of Development Worker		18.7.16	Green	Further difficulties with banking, Henry Smith cheque sent to old account. HSBC not being very co-operative. Sorted out transfer of funds and closed HSBC account.	
	Q2	Supervision of Development Worker Quotes for transport for trips received.		8.8.16	Green	Further referrals from Janet Menehbi. A good variety of interesting activities organised for the men. Development worker doing a good job. RCDP submitting Community Chest bid	
	Q2	Supervision of Development Worker		12.9.16	Green	Neighbourhood services event 6 <sup>th</sup> October. Awaiting Comm. Chest decision	
	3.4	ATAXIA Self Help Group					
	Q2	Looked at funding opportunities. Prepared template of questions likely to be asked in a funding bid. Felt it was appropriate to take it to the whole group. Planned to have an event with whole group.	7.7.16		Amber	Asked Dennis, Chair of the group to organise a day and venue.	
	Q2	Away day event with group		23.7.16	GREEN	10 people attended and we got ideas to include in future funding bids. Used Muppetts 'Legs for Hire' sponsored walk and raised funds for the group.	
	Q2	Met with Julie and Lynne to look at some funding bids with the information that we got from the away day.		22.8.16	Green	Lynne ( secretary) to submit a couple of bids. Fred Towler charity Sobell Foundation	

	3.5	Eccleshill Community Cinema					
	Q2	Put screen up for showing on Saturday	7.7.16		Green		
	Q2	Cinema The Imitation Game		9.7.16	Green	17 attended. Still not sustainable. Those that attended loved the film and had a good time.	
	Q2	Took screen down		11.7.16	Green	Helped Mick to put cinema equipment away after the showing on Saturday 9.7.16	
	Q2	Volunteers met to discuss jobs that needed doing for next cinema showing.		18.7.16	Green	Examined the information of attendance and finances. Chose next film based on feedback from those attending the cinema. Numbers attending still disappointing. Must address marketing issues. Suggested something visual outside the centre.	
	Q2	Produced posters for next film Brassed Off		19.7.16	Green	Able to print A3 and laminate copies	
	Q2	Set cinema screen up for show on Saturday 13th		11.8.16	GREEN		
	Q2	Set up cinema		13.8.16	GREEN	Show Brassed Off. Film and atmosphere great. Numbers disappointing. 18 guests & 7 volunteers.	
	Q2	Bradford City of Film invited Eccleshill Community Cinema to take part in Bradford Film Festival. Set up theatre		18.8.16	GREEN	Paddington film. Encouraged youngster to attend. 5 turned up. Not cost effective.	
	Q2	Met with volunteers to plan next cinema. Must get some serious marketing done to improve numbers.		23.8.16	Green	Produced some posters and distributed.	
	Q2	Set up cinema		10.9.16	GREEN	Eddie the Eagle. Numbers were up a little, 22. Still not sustainable.	
	Q2	Introduced Community Development Assistant to ECA. Helped to design a banner for the centre		20.9.16	GREEN	Went to Bannerman to order banner for the outside of the centre.	
	Q2	Produced A3 colour posters and laminated		27.9.16	GREEN		



	Q2	Helped Mick to balance the lottery budget. Some invoices still to be created.		29.9.16	GREEN	Made a 'To Do' list of spending that needs to be done. Address marketing and publicising the centre,	
	3.6	Singing Group					
	Q2	A local resident approached and asked if there was any kind of singing group in the area. I mentioned the Let's Sing Community Choir, but she didn't want anything too formal. Somewhere to get together and have a laugh and a chat. Sing songs for fun, not for performance.	1.8.16		RED	Organised publicity and promoted a well -being singing for fun group that I would deliver every other week.	
	Q2	Delivered a fun singing session		15.8.16	Amber	6 people turned and thoroughly enjoyed themselves. Did an assessment of the kind of songs that they would like to sing.	
	Q2	Delivered a fun singing session		12.9.16	Amber	3 people turned up. Researched what kind of music tastes they have.	
	Q2	Delivered a fun singing session		26.9.16	Amber	7 people turned up. Had a good laugh. Tried a few songs. Thoroughly enjoyable time.	
	3.7	Well-Being Café support. Reduce social isolation and loneliness.					
	Q2	Met with Pauline Bland at Inspire Business Park to see what Community Development opportunities are available for the EOF Comm Devt Assistant Tyler		29.9.16	RED	Arranged for Tyler to attend the Well -being Cafes at Idle Baptist church on the first Monday of each month. Tyler will be able to do Nov and Dec.	
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Income, Employment & housing							
	4.1	Low income and benefits dependence. Provide support helping people to develop CV's and work with people helping them to understand changes in Universal Jobsmatch.					

	Q2	Jodie Hennelly needed assistance with Job application.	4.7.16		Green	Downloaded appropriate forms and explained how to complete a professional application to create the best chance of getting shortlisted.	
	Q2	Megan Ruding need to create a CV,		16.8.16	Green	Helped Megan to create a CV . Introduced her to Tyler - Community Development Assistant - who is going to support her further with a search for an apprenticeship or college or job.	
	Q2	Michelle Pemberton was assisted by me 2 years ago with a CV. She has now been offered a job.		13.9.16	Green	Michelle needed a reference in order to accept the job offer.	
	Q2	Corissa Berry needed to create a CV		23.8.16	green	Helped with compiling a CV. Will require further visits to complete.	
4.2 Provide support helping people to develop CV's and work with people helping them to understand changes in Universal Jobsmatch							
	Q2	EOF placement -Community Development Assistant to set up a Job Club to support those looking for work	3.8.16		RED	Jobseekers Support Hub to be run on Wednesday mornings.	
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<b>Stronger Communities</b>							
	6.1	<b>Helping to set up a voluntary residents group to improve issues in Fagley – Fagley Community Association</b>					
	Q2	Fagley Community Association Supported Secretary with plans for summer scheme.	19.7.16		Amber	Attended meeting	
	Q2	Fagley Community Association Meeting in new pod.	22.8.16		Amber	Attended meeting	
6.2 Organising Equality & Diversity Training and Safeguarding Training for the board of trustees, volunteers and staff at Gateway Centre							

	Q2	Discussed with Gateway Centre manager, the training needs for staff, volunteers and trustees. Organised Equality & diversity training and Safeguarding	22.9.16	24.11.16	AMBER	22.9.16 Roles & Responsibilities of the board of trustees. Session delivered by Alex Peel of CVS. 7 Board members attended.	
	Q2	Have organised further training dates with Incommunities.		18.10.16 20.10.16 3.11.16 17.11.16 24.11.16	RED	Programme of training has been organised. Delegates have been informed of their dates.	

Mohammed Shaukat--- Karmand Community Centre

Project Plan/CD Work Plan Q2							
Ward Plan Theme	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - delayed start Amber on track Green complete	Details	Further action
<b>Cleaner Green</b>							
C &G	1.1	Project Aim. Raise awareness of environmental issues and host solutions workshops engaging residents to identify new ways and approaches where residents can practically help clean up their local environment; sessions to include information about services / support available, recycling, fly-tipping and bird feeding etc.					
		<i>Actions</i>				Update and outcomes	
	Q2	Had street meeting with local residents regarding fly-tipping round Lapage street from Leeds road to top end. Parking on grassed areas, food left on the grass areas	30.8.16 02.9.16		G	<ul style="list-style-type: none"> <li>Engaged with 15 people</li> <li>Some residents were East European, difficult to communicate but did manage.</li> <li>Young people keen to help</li> <li>Recruited 2 volunteers</li> </ul>	
		Further outreach work undertaken to engage with more people.	13.9.16 15.9.16		G	<ul style="list-style-type: none"> <li>Leaflets/posters printed for action days</li> <li>Distributed leaflets and posters placed at shops and handed to people coming out of mosque, shops, homes and walking in the street</li> <li>3 more volunteers recruited</li> </ul>	
		Action days	19.9.16 26.9.16		G	<ul style="list-style-type: none"> <li>With support of 4 volunteers did litter picking and provided information on recycling at</li> <li>Lapage street</li> <li>Greenhill Lane</li> <li>Part of Hareword Street</li> <li>Rufford Street</li> </ul>	Continue in Q3 at different hot-spots in BD3.
C &G	1.2	Project Aim. Facilitate setting up a Friends of Seymour Recreation Ground group and engaging with local residents to identify issues and solutions for their neighbourhood					

		Actions				Update and outcomes	
	Q2	Further outreach work with local community to encourage to participate as possible volunteers in role of "Friends"	15.7.16 20.7.16 2.8.16		A	<ul style="list-style-type: none"> <li>Had meeting with local residents at Browning Street Mosque-----8 people present</li> <li>Old College building – 3 people present</li> <li>Engaged with 18 with local people supported by local councillor in Maudsely street, Upper Moss-car street and Browning Street</li> </ul> <p>Local residents concerned about anti- social behaviour round the Seymour Park. Somehow reluctant to be part of a group.</p>	

C &G	1.2	Project Aim. Facilitate setting up a Friends4 Avenues group and engaging with local residents to identify issues and solutions for their neighbourhood					
		Actions				Update and outcomes	
	Q2	Further outreach work undertaken to support volunteers in role of "Friends"	18.7.16 27.7.16 16.8.16		A	<ul style="list-style-type: none"> <li>Residents engage with members via phone apps</li> <li>Informing each other of various activities</li> <li>Have informed police about some drug dealing in the neighbourhood</li> <li>Had 2 housing meetings</li> <li>Agreed to encourage/ engage with more people and agreed do litter picking</li> <li>Agreed to see how to improve Bradford Moor Park Pond.</li> <li>To do some work in Myrashay Park behind Killinghall Primary School.</li> <li>Wish to participate in waste oil recycling project.</li> </ul>	
		Action day	05.9.16 22.9.16			<ul style="list-style-type: none"> <li>Litter picking done on Silverhill Road from First Avenue to Fagley Road -5 people volunteered</li> </ul>	Further support and work to continue in Q3

						<ul style="list-style-type: none"> <li>Round Bradford Park--7 members of the group volunteered</li> </ul>	
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C &G	1.2	Project Aim. Engaging with residents in Bradford 3 area to pour waste cooking oil into 'Fat Vats' which will be collected so it can be converted into power. The trial aims to produce renewable energy while helping to prevent sewer blockages caused by fats, oils and grease.					
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		<b>Actions</b>					
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	Q2	Further Outreach undertaken to encourage local residents to participate in this project.	27.7.16 30.8.16 5.9.16 15.9.16		A	<p>Continue to publicise the project during the other work under taken with local residents of Lapage street ( see above 1.1) and highlighting to Friends of Avenues to take part in the scheme and also encouraged others to participate.</p> <hr/> <p>Again continue from Q1 many other issues/ information shared with local residents on</p> <ul style="list-style-type: none"> <li>Bin usage/ Collection and recycling.</li> <li>Fly-typing</li> <li>Food left on the grass verg area for birds</li> </ul> <hr/> <p>Again information/leaflets given to residents on how to report these concerns to relevant department in the council.</p> <p>Very positive feedback was that the neighbourhood wardens are visible and the usage of the skips and car parking getting better.</p> <hr/> <p>This project is very successful and more residents are encouraged to join, credit goes to Nasa KCC and Ducan from Yorkshire Water.</p>	Continue to support in Q3
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Inequalities health and wellbeing							
Health	3.1	Project Aim. Get fit - to encourage women and men to participate/ to play football, Badminton to lead healthier lifestyles					
		<b>Actions</b>					
	Q2	Further Outreach undertaken to encourage local people in taking part in sports	30.8.16 2.9.16 7.9.16 14.9.16		A	In Q1 the indoor activities were well attend and due to Ramdhan in July and sports hall not available during August due to summer activities for young people this was postponed. Engaging with residents again to participate/attend the sessions. To recruit and train new volunteers as the existing volunteers not available <ul style="list-style-type: none"> <li>• 1 manage to get part time job in Morrisons</li> </ul>	
		Sessions to resume	Every Mon Tue		A	Sessions to start again from 19.9.16. Initially every Mon and Tue pm.	Continue support in Q3
Inequalities health and wellbeing							
Health	3.1	Project Aim. Working with the elderly members of the community to raise awareness of the health issues and reduce isolation through support and signposting					
		<b>Actions</b>					
	Q2	Outreach work undertaken to engage with the elderly members of the community	11.7.16 20.7.16		A	Engaged with elderly members of the community Via Barkerend Health Centre, Madni Mosque, new mosque on Barkerend Road and those met during the walkabout. Encouraged and invited them to attend sessions at Karmand centre. Leaflet given.	
		Sessions held	Every Mon Wed		A	Drop in sessions held covering topics <ul style="list-style-type: none"> <li>• How to manage your illness</li> <li>• Support available by different agencies</li> </ul>	Continue to engage with community in Q3

						<ul style="list-style-type: none"> <li>• Healthy eating</li> <li>• Physical Activity</li> <li>• Stop smoking</li> <li>• Benefit check provided by DWP</li> <li>• Average attendance 9 people.</li> <li>• 2 volunteers recruited to provide support in terms of providing tea and coffee.</li> </ul>	
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Children and young people (CYP)

CYP 5.1 Project Aim. . To organise a community open day to promote Nursery provision for the local community at Karmand Centre.

		Actions					
	Q2	Outreach to engage with local community and staff	4.7.16 7.7.16			<p>Further support provided to publicise the event distributed leaflets at local schools</p> <ul style="list-style-type: none"> <li>• Byron Primary, Lapage Primary, Sure start. Liaised with parents when collecting kids from schools.</li> </ul> <p>To provide support and had</p> <ul style="list-style-type: none"> <li>• 14 Stalls, ie clothes, face painting, Better start etc</li> <li>• refreshments</li> <li>• bouncing castle</li> </ul>	
		Open Day for the community	13.7.16			<p>Well attended Open day by local parents.</p> <p>Parents registered their children and I also manage to give them other information about</p> <ul style="list-style-type: none"> <li>• refuse collection</li> <li>• using the bins properly,</li> <li>• recycling ,</li> <li>• collection service available from council at small charge.</li> <li>• Volunteering</li> <li>• Parking outside school gates</li> </ul>	



Children and young people (CYP)

CYP	5.1	Project Aim. . To organise an Open Access Summer Playscheme for the local community.					
		Actions					
	Q2	Outreach work undertaken to provide facilities for young people during the school summer holidays	12.07.16 18.7.16 19.7.16 25.7.16 27.7.16			<ul style="list-style-type: none"> <li>Produced leaflets /posters and distributed in BD3 ( Barkerend and Leeds Road Area)</li> <li>Used social media</li> <li>To recruit volunteers to help and support the playscheme</li> </ul>	Continue in Q3 To provide some youth activities
		Summer Playscheme and day trips for the families	Aug 16	End Aug 16	G	<p>Organised an open Access Summer Playscheme from 1.8.16 to 19.8.16. during school summer holidays.</p> <p>Encouraged young people from different back grounds to participate and interact with each other.</p> <p>Activities provided:</p> <ul style="list-style-type: none"> <li>Indoor and outdoor sports (football, badmintons rounders, cricket etc)</li> <li>Arts and crafts</li> <li>Visit to cinemas</li> <li>Visit to Parks</li> <li>Day trips</li> </ul> <p>Lot of work time in this quarter went in planning and delivering the playscheme.</p> <p>Recruited</p> <ul style="list-style-type: none"> <li>4 volunteers and provided training</li> <li>58 children registered and average daily attendance was 42 children.</li> </ul> <p>Families were provided the opportunities to spend quality time with their children in the following outings</p> <ul style="list-style-type: none"> <li>Lightwater Valley –112 people attended</li> <li>Blackpool----95 people attended</li> </ul>	

					<ul style="list-style-type: none"><li>• Bridlington-----82 people attended</li></ul> <p>The scheme provided positive activities for young people allowing them to make good use of their leisure time and more importantly learn new skills and keep them away from anti-social behaviour.</p> <p>Volunteers gained valuable experience in organising activities and working with children of different back ground to support their career prospect.</p>	
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<b>Cleaner Green</b>							
C &G	1.1	Improve Visual Environment relating to litter, fly tipping & recycling through environmental projects and methods that will help individuals to change behaviours and attitudes towards their environments and surroundings encourage them to participate practically in these innovative activities that require them to become physically involved.					
		<p>Beautiful BD5 Project. Summer Garden Competition.</p> <p>Encouraged local residents to participate, community groups to take part to improving visual appearances of their green spaces by entering the competition for “Best Individual Garden” and “Best Community Garden”. 46 individual entries took part and 6 community organisations took part also.</p>	May 2016	End of Oct 2016	Green	<p>Helped to organise and plan a presentation event.</p> <p>Presentation event took place at Cedar Court Hotel, up to 50 residents, community group members, judging panel members, community counsellors and CD workers attended the function. Prizes were awarded to the winners.</p> <p>An opportunity was given to the highly recommended runner ups to speak a bit about their gardens and the benefits felt through these testimonies, came stories of how individuals had felt multiple advantages and impact on their well-being by involving themselves in these projects, that not only showed practical improvements, but also mental and emotional impact in their lives. Aiding and helping to improve overall health, creating local green champions as well.</p>	<p>Planning and feedback meeting to be held for planning of next projects and how to include other organisation and interested parties, to setup a “Hub of environmental programmes”. To setup also a planning committee for new funding and resources to be sought for next project.</p>
		To show appreciation and encouraging further continuation of good practice and ongoing commitment and upkeep of gardens.		Ongoing	Amber	<p>Design participation certificates to present to all 46 entrants.</p> <p>To invite them to be part of ongoing WhatsApp group, with updated information regarding</p>	To keep active, the Beautiful BD5, regularly update local residence of environmental

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						<p>environments and gardens.</p> <p>To ensure and promote winners in the BD5 magazine, to raise awareness and give opportunity to new local residents and to be part of new planning group for next year's round.</p> <p>Up to 6 new residents have shown interest in joining the planning group.</p>	<p>projects/initiatives in their area.</p> <p>To ensure communication channels are open so local people access services and take advantage of council services.</p> <p>Further planning meetings taking place regularly.</p>
<b>C &amp; G</b>	<b>1.2</b>	<b>Improve Visual Environment relating to litter, fly tipping &amp; recycling</b>					
		Spoken to a number of local residents to set-up a tools library, consisting of gardening equipment, reading materials, and practical accessories, to help donate back to those less fortunate, to aid upkeep of their gardens.	Ongoing	Dec 2016	<b>Amber</b>	<p>Promote library</p> <p>A space to be created for garden equipment, design an inventory list for resources.</p> <p>Two local residents are being supported to manage and co-ordinate the library.</p> <p>Redistribute planters, soil, tools, etc.</p>	<p>Work with local volunteers to co-ordinate and manage scheme effectively.</p> <p>Mentor the volunteer as this is at its early stages of being set up.</p> <p>Outreach</p> <p>Look for sources of funding</p>
<b>C &amp; G</b>	<b>1.3</b>	<b>Improve Visual Environment relating to litter, fly tipping &amp; recycling</b>					

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		Opening Re: Launch of Jane Binns Park event.	15 <sup>th</sup> April 2016	9 <sup>th</sup> June	<b>Green</b>	Re: Launch event took place with various environmental activities for children and adults. Fun Day event.  I supported the older ladies to come and become involved in a community day of activities.	Supported by BCEP, Better start, Bradford Trident.
		New Park development works schedule "Re-designing of Park layout".	February 2016	End of March 2016	<b>Green</b>	Work on park commenced – May. Supported women and organisers and local residents during work progress.	Did a session of planting and bulbing by Women's group.
		Encourage/enable residents to set-up a friends of Jane Binns Park residents group	February 2016	Feb meeting  Sept Meeting	<b>Green</b>  <b>Green</b>	Leafleted local residents. Re: 1 <sup>st</sup> meeting for residents to discuss park development plans and consult on works.  Re: "Pocket parks funding" 2 <sup>nd</sup> meeting held in July.	Continue to raise interest with residents to take up ownership.
<b>C &amp;G</b>	<b>1.4</b>	<b>FUN EVENT / make use of Community Park</b>					
		Addressing issues relating to parks maintenance and further work.	On going	On going	<b>Amber</b>	Securing funding for resources and activities working together with local groups and organisations to take part in event.  Plan and co-ordinate event Date to be finalised. Secured community chest funding for event. Door to door consultation is done with immediate neighbours and residents raise awareness of issuing and set-up residents meeting in future to discuss actions.  Need to resolve issues regularly reported. <ul style="list-style-type: none"> <li>- Vandalism</li> <li>- Pest control issues</li> <li>- Bird feeding problem</li> <li>- Dumping of litter issue in park which is</li> </ul>	Work with local ward officer community councillors to raise issues for better response from residents. To raise awareness of health problems due to contamination in area. List actions needed to reduce problems. Get residents to

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			Nov 2016		Green	causing spreading of Vermin - Reports of pest issues increasing.  Organise 3 information sessions with different target groups to raise awareness of above issues.	become involved and take responsibility.  Dates with group to be finalised and then delivered
C &G	1.5	Improve Visual Environment relating to litter, fly tipping & recycling					
		Planting plants and bulbs with the older women's group, as a contribution and involvement to up keeping of park area	May		Green	Myself and ward officer with BCEP did a planting day with some local women.  To help improve the parks appearance and to mark their contribution towards the new developments, with a pledge to take up the upkeep of the planting every season.	Make a photo album of activities women contributed to.
C &G	1.6	Improve Visual Environment relating to litter, fly tipping & recycling					
		To raise awareness of council services and support available to isolated groups in particular. Targeted Presentations for community groups that have multiple barriers – lack of languages skills to take up council services.	On going	On going	Amber	Targeted groups providing information about council services to improve take-up of recycling/bulk (refuse).	Promote recycling
			New Sessions Sept 2016	Dec 2016	Amber	EU communities work together with LACO project workers, due to language barriers x2 sessions.	New Bins Scheme Bulk refuse

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			New Sessions Oct-Dec	Dec 2016	<b>Red</b>	BME communities x2 sessions	Using apps and online services to council services.
			May	June	<b>Green</b>	Landlords/ tenants x2 sessions	
			Approx. start Oct 2016	Dec 2016	<b>Red</b>	Provide support and encourage community environmental champions.	Up to 6 residents to support and encourage. In process of setting up regular surgery for environmental issues at WBC base.

**Safer Communities**

	<b>2.1</b>	<b>Parking, drug-dealing and talking, ASB, vulnerable adults and those at risk of seasonal crime</b>					
		To help reduce anti-social behaviour and criminal activity. Raise awareness of resources / services that can help address issues to safety. Liaise with local primary schools with parents whom need extra support to help recognise signs in children for bullying, anti-social behaviour, health improvement needs through educational sessions. Sessions held at local community group meetings.  Visit 3 local schools and two	Dates to arrange talks	End Dec 2016	<b>Red</b>	Work with local PCSO. Jointly delivering presentations to at risk and vulnerable groups/targeting individuals being targets of repeated crimes.  Three workshops to be held with different faith groups.  Introduce ways of reporting anonymously e.g. crime stoppers, online watch etc...	Work with existing group's service users and local residents.  Better ways of reporting incidents to reduce crime/behaviour, showcasing methods of reporting to capture and get better prosecution results eventually.  Deliver sessions to groups in BD5 area. To target of

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		<p>faith Centres to inform through parents groups.</p> <p>Parent's tea/coffee mornings at local schools and faith group meetings.</p>				<p>Work alongside Children's Centre and family support workers to provide information to families</p>	<p>bullying.</p> <p>Two schools to approach to deliver sessions, with faith groups and parents groups.</p> <p>Provide information on request basis as and when reported.</p>
2.3	Parking, drug-dealing and talking, ASB, vulnerable adults and those at risk of seasonal crime						
		<p>Safeguarding actions provided for emergency response to victims of domestic violence once reported as first point of contact.</p>	<p>As and when required or when incidents have taken place.</p>	<p>On going</p>	<p>Ongoing</p>	<p>Immediate actions taken, to put into place initial adequate safeguarding steps for clients. In the best interests of maintaining their safety. All safety measures to be taken and referrals to be made to specialist agencies, police, refuges or appropriate aid to promote safety.</p> <p>Update records/database, do follow-up where ever needed. Provide relevant support wherever needed, if needed.</p> <p>Each case/client's needs, will differ and each will receive different level of support and actions.</p>	<p>Identify and provide either one-off or on-going support for client if in need of other services from the centre.</p> <p>Provide training for staff/volunteer to understand protocols and policies to be adhered at all times. To refer to specialist workers for further support.</p>
2.4	Parking, drug-dealing and talking, ASB, vulnerable adults and those at risk of seasonal crime						





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							in area.
<b>Inequalities health and wellbeing</b>							
Health	3.1						
		Working in partnership with a voluntary group “Bazmay Khawteen” group to deliver lottery funding outcomes to improve mental and physical health of participants.	On-going  Oct 2016	On-going	<p><b>Red</b></p> <p>Support/guidance provided regularly to group on – workshops, activities, talks and therapeutic activities designed to meet outcomes of funding’s.</p> <p>Helped to put together future funding bids as lottery funding comes to an end now. Look into possibilities of business plan.</p> <p>Helping to design plan of actions to next terms activities.</p> <p><b>Green</b></p> <p>Working with Better Start to launch intergenerational project with group. Training volunteers to support group. Due to success of ‘Share a Dish Day’, another is scheduled for the end of August.</p> <p>Up to 10 new ladies participated. 3 referrals from Mental Health Team.</p>	Joint event to be held at Parkside Centre for women only with Bradford Trident Healthy Living Centre, Better Start Engagement Worker and myself as CD worker to do joint consultation regarding valuing Grandparents programme.	
Health	3.2						
		Working alongside Betterstart Engagement workers to promote services to families with a CD approach to making connections with local communities due to cultural barriers.	Sept 2016	Dec 2016  Ongoing	<p><b>Amber</b></p> <p>3 sessions / consultations to take place</p> <p>Care packages to pregnant mums.</p> <p>Volunteering opportunities.</p> <p>Henry programmes for children with obesity issues.</p>	Set-up surgeries. Deliver presentations to existing group/ users.  Reaching out to those whom are not engaging.	

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		To work with existing groups to create awareness and to create a platform for consultations to take place to create better equality to the most isolated due to multiple barriers to engaging with provisions.	Ongoing  19 <sup>th</sup> Nov	End of Dec	Amber  Amber	Valuing Grandparents initiative.  (Consultation day) organised  Evaluation/planning meetings set.  Meet the family event  Coverage up to Bowling area	Re-do leaflets in appropriate languages.  Look at other ways of promoting these services to reach most vulnerable.  Gain higher attendance for consultations, feedback needed to find out “needs” of community and approach needed to make it more inclusive and reach the target audience.
Health	3.3						
	3.3	Setting up new and updating/adapting existing services to accommodate needs of service users to access health initiatives at WBC Centre.	On-going	On-going New sessions Sept 2016	Amber	Re-designing and improving existing services and programmes to accommodate people to take up services. Provide various activities that help to prevent and improve one’s own health.  <ul style="list-style-type: none"> <li>Promote and encourage the usage of community gym facilities,</li> <li>healthy weight courses, Be healthy for children new programme to start</li> </ul>	Requesting assistance for new equipment  Setting up social prescribing activities. Looking for fresh

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						<ul style="list-style-type: none"> <li>• cook and eat sessions,</li> <li>• go walking initiatives,</li> <li>• health tracker services,</li> <li>• screaming sessions,</li> <li>• LACO health programme etc....,</li> </ul> <p>To help those access that are at risk of chronic illness, mental health issues, to help reduce medical interventions and further deterioration and to stop them from needing care.</p>	<p>funding as very limited resources to compete with demand and usage of services.</p> <p>To make links with health team to expand on services to help those with moderate health problems and improve health.</p> <p>Looking to re-devise the assessment process to create better access to services</p>
Health	3.4						
		Funding applications to support above well – demanded services.	Ongoing	Ongoing	Amber	<p>Approach CVS for support to design a business plan.</p> <p>Research other centres on how to resource activities.</p> <p>Searching for funding streams and opportunities to create new partnerships to help assist in keeping valuable services on-going</p>	<p>Working with management committee members to look for funding and support.</p>
Health	3.5						

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		Explore possibilities of another EU event at Xmas due to success of last year. Assist to help create opportunities at local levels for involvement by residents. Public health team delivering session for EU communities.	To set dates	End of Dec 2016	<p><b>Amber</b></p> <p><b>Red</b></p> <p><b>Amber</b></p> <p>New sessions to confirm in Sept</p>	<p>To look for funding and resources for this to be repeated.</p> <p>Support outside agencies to deliver sessions at local venues co-ordinating and assisting to deliver sessions.</p> <p>4 sessions:                      - Smoking team                      - Sexual health talks                      - M.O.T screening/diabetes</p> <p>Further services to be planned as actions.</p>	<p>Sourcing funding and support for event to take place.</p> <p>To do app in last quarter.</p> <p>Promote /raise awareness with existing organisations and groups.</p> <p>Signpost/refer clients for further help as requested</p>
Income employment and housing, sub-standard/ overcrowded housing, empty homes, low income, benefit dependence, English language support for former EU residents and other with English as a second language.							
4.1	Income skills and housing						
		Community educational packages. Promoting/facilitating community educational opportunities at grass roots levels access points. Targeting those on benefits or lacking skills/languages/confidence to gain work.	On-going. New term class/sessions. Advertise and Promote	New term intake of student's assessments going on.	<b>Amber</b>	<p>New partnership work with Karmand Centre with language classes for immigration purposes.</p> <p>Workers educational association skills packages/ courses on offer to aid capacity to learn new skills, gain qualifications, to improve job prospects.</p> <p>Create leaflets; promote training packages through networks, surgeries, and existing groups.</p> <p>Adapt and create new agreement with service</p>	<p>Raise awareness and promote educational activities.</p> <p>Do outreach to different venues, schools, mosques and community settings, to ensure equal access by all cross culturally community groups to promote opportunities to local people.</p>

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		<p>Design new publicity and promotional materials, with the volunteers and school placements</p> <p>Design and create a database for students</p> <p>Outreach work/visits to groups to promote these projects.</p>	<p>15<sup>th</sup> Oct</p> <p>15<sup>th</sup> Oct</p> <p>15<sup>th</sup> Oct</p>	<p>Start of new term Sept 16 – Dec 16</p> <p>End Dec 16</p> <p>End Dec 16</p> <p>End Dec 16</p>		<p>providers.</p> <p>New recruitment day set-up in September.</p> <p>New maths and debt management courses to help reduce risk of falling into debt.</p> <p>Distribute and circulate publicity to promote in area</p> <p>Send out letters and update system with responses of attendance</p> <p>Keep track/records of referrals and any individuals signposted by these outreach venues.</p>	<p>Secure funding/ agreements with colleges for September 2016 start.</p> <p>Draw up delivery schedule.</p> <p>Work with colleges to set up tutors reflecting language skills needed to work with local community.</p> <p>Look at setting up employment support sessions.</p> <p>To promote new courses.</p> <p>Work towards deadlines for course start dates</p>
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**4.2 Income skills and housing**

		<p>Employment/ work placement opportunities.</p>	<p>On-going</p>	<p>On-going</p>	<p>Amber</p>	<p>Train/mentor/support. School placements train 6-8 per year. Job centre placements train 3-5 per year. College degree students x2 per year. Up to 6 volunteers every term on different projects.</p>	<p>On-going support, guidance and training offered.</p>
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**4.3 Income skills and housing**

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		BD5 Workers Lunches to share good practice and support and promote services to local people/ to help compliment and stop duplication but support local individuals by “working together”, updated each other on new or existing good work in area.	On-going	On-going	Green  Amber	Supported to set-up sessions on universal credits. Talk of how it will impact on families in the area.  Help to promote Workers Lunches to volunteers, local residents and workers new to area.	Attend regular meetings and carry out actions proposed of benefit to service workers.  Create opportunities of working together to get better outcomes/results.
4.4	<b>Income Skills and Housing</b>						
		To work in conjunction with CAB to deliver specialist workshops to address debt prevention.	Ongoing	Ongoing	Red	Support and assist to set-up surgeries time – do protocols for sessions Promote to the most isolated members of the community  Work with elderly and disabled to access services and highlight new changes to systems.	Re-devising delivery due to cut backs in funding. Put systems into place and process of referring for clients.
Children and young people (CYP) – Pension and Support to Youth Work Sessions impact on high levels of deprivation in families, sedentary lifestyles among young people.							
5.1							
		Look at “Sports England” funding to improve health of young people through “physical activities” and engage them in “positive thinking” and taking control of their lives.  All families that participated are on data and will be invited to future activities.	Date to be fixed in end of July.	Date to be fixed.	Amber  Red	Set-up meeting with committees to look at delivery and outcomes of bid.  Up to 900 individuals took part in summer schemes this year; send out leaflets of Sept activities to promote new services.	Needs to be scheduled to look at actions needed.

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<b>5.2</b>							
		<p>Summer schemes, events and opportunities for disadvantaged families to take part of summer activities for children and young people to become involved.</p>	<p>End of July</p>	<p>End of August</p>		<p>Support and deliver activities for all ages. Plan sessions; promote/outreach work to get isolated and disadvantaged families to gain access and priority.</p> <p>Recruit volunteers to help on schemes. Work with children centres, voluntary groups, mosques and clubs to provide access to “most needy”.</p> <p>Work alongside Baildon recreation department to deliver outings to:</p> <ul style="list-style-type: none"> <li>- Lightwater Valley</li> <li>- Bridlington</li> <li>- Blackpool</li> </ul>	<p>To be run and delivered from the end of July to the end of August period.</p> <p>To organise support and also conduct consultations, feedback sessions and promote new services throughout.</p> <p>Recruit for new promotions/ training.</p>

**Stronger Communities – relationships between people of different faiths, support and encourage to volunteer older isolated residents**

<b>6.1</b>							
		<p>Fun Day Event</p> <p>Social gatherings from community based organisations helps different sections of the community to connect “under one roof”.</p> <p>This creates positive relationships and opens-up channels of communication for further work and involvement from all diverse backgrounds.</p>	<p>Date to be finalised</p>		<p><b>Red</b></p>	<p>Seeking funding for various activities.</p> <p>Liaising with multiple local agencies to promote their services and put on activities for different age groups.</p> <p>Planning meetings to take place for further actions.</p>	<p>Support from management committee, Trident small group, community chest awaiting outcomes of funding to confirm the date of the event.</p> <p>Received to set date of event.</p> <p>To network with local agencies and professionals to</p>



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							<p>launch event.</p> <p>To co-ordinate event and activities with help of volunteers.</p>
6.2							
	<p>Networking with district wide groups – inter-faith work.</p> <p>Opportunities of sharing good practice, creating informal opportunities for mixing and creating community cohesion with other community groups.</p>	<p>Sept 2016</p>			<p><b>Red</b></p>	<p>Work with communities and local organisations to set-up events.                      Help to design leaflet to raise awareness of group and advertise for participation and activities.                      Look at designing constitution.</p> <p>Work with new groups of new women and help set-up activities and regular meetings.</p>	<p>Arranging meetings and sessions for interested parties.</p> <p>Approach local organisations and volunteers to network together to create dates for next event.</p>
6.3							
	<p>Heartsmart funding application to help women’s group submit.</p> <p>Work with new women’s group on initiative close to their hearts.</p>				<p><b>Amber</b></p>	<p>Support and guidance to help do bid as one group has not done one before. To help build stronger communities.</p> <p>Support volunteers to understand roles and responsibilities, setup activities and look at funding resources.</p>	<p>Bringing different communities and faiths to share ideas, feelings and improve relationships.</p> <p>Reducing segregation amongst different cultural backgrounds.</p>
6.4							
	<p>Raise awareness and promote dignity initiative as a way of launching the new group’s existence.</p>					<p>Help raise group profile through fund raising activities.</p> <p>Help to support ta “good cause” raising issues</p>	<p>Making a new relationship and bonding with groups by regular</p>

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						effecting people's dignity and respect, sign posting group members to funding streams and resources.	attendance and proving guidance and advice sharing experiences.
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